



**PARALYMPICS NEW ZEALAND  
MINUTES OF ANNUAL GENERAL MEETING  
HELD ON 24 SEPTEMBER 2011  
AT NOVOTEL, AUCKLAND AIRPORT**

**1. Opening and Welcome by Mark Copeland (Chairperson)**

Paralympics New Zealand (PNZ) Chairman Mark Copeland welcomed all attendees. Mark acknowledged the PNZ Order of Merit members in attendance (Duane Kale and Robert Courtney) and welcomed all the PNZ Members and Observers to the Annual General Meeting.

**2. Roll call and presentation of Accredited Representatives**

Robert	Courtney	NZ Wheelchair Tennis
Kristine	Lederis	Yachting New Zealand
Michael	Northcott	Boccia Association of NZ
Jody	Tapa	ParaFed Auckland
Cathy	Hemsworth	ParaFed Canterbury
Theresa	Lynn	Parafed Northland
Marcus	Thompson	ParaFed Wellington
Stephen	Clifton	Bowls New Zealand
Warrick	Allan	Equestrian Sports New Zealand
Neil	Cudby	ParaFed Bay of Plenty & New Zealand Wheelchair Rugby
Trevor	James	ParaFed North Otago
Julie	Griffin	ParaFed Waikato
Jan	Apel	ParaFed Auckland
Penny	Skaife	Triathlon New Zealand
Patrick	Dougherty	Basketball New Zealand
Stephanie	Bond	Maria Clarke Lawyers
Mark	Copeland	PNZ Board Chairman
Duane	Kale	PNZ Board Member
Marc	Frewin	PNZ Board Member
Selwyn	Maister	PNZ Board Member
Ben	Lucas	PNZ Board Member
Kagan	Hindshaw	PNZ Board Member
Rose-Marie	Schiavuzzi	PNZ Board Member
Fiona	Pickering	PNZ CEO
Rosemary	Bradshaw	PNZ Administration Manager
Caroline	White	PNZ Accounts Manager
Deb	Shattock	PNZ Operations Manager
Dave	Stewart	PNZ Organisation Development Manager

**Carried**

### 3. Receipt of Apologies

Jim	Ellis	Equestrian Sports New Zealand
David	Venter	New Zealand Wheelchair Tennis
Craig	Waugh	Triathlon New Zealand
David	Abercrombie	Yachting New Zealand
Tim	Hamilton	Basketball New Zealand
Kerry	Clark	Bowls New Zealand
William	Joyce	New Zealand Dancesport Association
Mike	Byrne	Swimming New Zealand
Kieran	Turner	Bike NZ
Ross	McRobie	Snowsports New Zealand
Libby	Blackley	Snowsports New Zealand
Scott	Newman	Athletics New Zealand
Malcolm	Phillips	Athletics New Zealand
Gavin	Paton	New Zealand Shooting Federation
David	Tomlinson	New Zealand Shooting Federation
Lorraine	Archer	New Zealand Wheelchair Rugby
Peter	Martin	New Zealand Wheelchair Rugby
Barbara	Wheadon	Wheelchair Basketball New Zealand
Ken	Sowden	ParaFed Canterbury
Jennifer	Cowhan	ParaFed North Otago
Chloe	Wickman	ParaFed Waikato
Deidre	Young	ParaFed Wellington
John	Marrable	ParaFed Otago
Bill	Lean	ParaFed Otago
Alison	Knowler	ParaFed Southland
Kirsty	Linnell	ParaFed Taranaki
Gregory	Wright	ParaFed Manawatu
Stephen	Roger	PNZ Order of Merit
Clive	Power	PNZ Order of Merit
Jim	McKie	PNZ Order of Merit
Ross	Hynds	PNZ Order of Merit
Rushee	Warley	HPSNZ
Dave	Adams	SPARC
Paul	Holmes	PNZ Patron
Hadleigh	Pierson	PNZ Athlete Development Manager
Malcolm	Humm	PNZ High Performance Director
Jason	Healy	PNZ Performance Analyst
Emily	Smith	PNZ Administration Assistant

**Carried**

#### **4. Registration of Proxies**

Proxies were presented to Fiona Pickering, Chief Executive, Paralympics New Zealand from the following organisations:

- ParaFed Otago
- Athletics New Zealand
- Swimming New Zealand
- New Zealand Shooting Federation

**Carried**

#### **5. Approval of 2011 Annual General Meeting Agenda**

The 2011 Agenda was approved by the members present.

**Carried**

#### **6. Call for General Business Items to be discussed under item 16**

Additional items of General Business were tabled:

- |   |                              |
|---|------------------------------|
| 1: PNZ Nationals                            | ParaFed Auckland             |
| 2: NZWR Report                              | New Zealand Wheelchair Rugby |
| 3: Nomination for Order of Merit Membership | PNZ Board                    |
| 4: 2012 AGM Deferral Date                   | PNZ Board                    |

**Carried**

#### **7. Approve and adopt as a correct record, the Minutes of the last Annual General Meeting held on Saturday 25 September 2010**

It was moved by Michael Northcott and seconded by Trevor James that the minutes of the PNZ Annual General Meeting held on 25 September 2010 are a true and correct record.

**Carried**

#### **8. Matters Arising from Previous Minutes**

There were no matters arising from the 2010 minutes.

#### **9. Membership**

Four applications for Principal Membership to Paralympics New Zealand were received. Fiona Pickering, PNZ Chief Executive discussed the rationale for the applications.

The Principal Members present voted that Principal Membership be granted to the following:

- Rowing New Zealand
- Equestrian Sport New Zealand
- Triathlon New Zealand
- ParaFed Waikato

Fiona Pickering congratulated the Members on their successful applications. Representatives from Equestrian Sport New Zealand, Triathlon New Zealand and ParaFed Waikato thanked the members for being awarded the principal membership.

Stephanie Bond, Solicitor, Maria Clarke Lawyers was present to act as the Scrutineer for the voting process.

## **10. Annual Report and Financial Statements for the year ended 30 June 2010**

### **Chair - Mark Copeland**

Mark Copeland spoke to the Chairman's report within the Annual Report.

The most significant event in the 2010 – 2011 year was the 2011 IPC Athletics World Championships, held in Christchurch in January. This was a hugely successful event and a large number of PNZ members attended. It was a very big undertaking by PNZ, and the feedback has been very positive.

Other highlights of 2010 – 2011 include: the continued development of the High Performance Programme, and of the PNZ development programme Xccelerate to Xcellence (X2X). These programmes have been fully supported by all PNZ staff.

The Chair was pleased to report that athletes are continuing to be on track for the London 2012 Paralympic Games and confirmed that PNZ exists to support athlete performance.

The Chairman thanked the PNZ staff for their work during the 2010 – 2011 year. In addition, the Chair thanked Fiona Pickering for doing two jobs - Chief Executive, Paralympics New Zealand, and Chair, 2011 IPC Athletics World Championships Organising Committee superbly.

### **Chief Executive - Fiona Pickering**

Fiona Pickering spoke to the Chief Executive's report

The past year has been particularly successful with the delivery of the 2011 IPC Athletics world Championships whilst ensuring that the delivery of services to athletes, sports programmes and members continued without any impact.

PNZ remains in a strong position in the three main areas of the 2009 – 2012 PNZ Strategic Plan. The main areas are:

1. To ensure the organisation has strong governance, management and resources.
2. To ensure New Zealand disabled athletes are inspired and best supported to win on the world stage.
3. To ensure our relationships across all stakeholders maximise value to all.

PNZ has invested \$1.5million into the high performance programme in the 2010 – 11 year. The results have been excellent. 53 athletes competing in 8 paralympic sports have achieved 3 World Records and 71 podium finishes:

- 3 World Records
- 22 Gold Medals
- 27 Silver Medals
- 22 Bronze Medals

PNZ received greater investment support from SPARC (now HPSNZ) of \$1.4million, and \$400,000 in Performance Enhancement Grants to athletes. 19 athletes receive direct investment from PNZ. PNZ is pleased to advise that a number of Paralympic athletes now receive the same amount of Performance Enhancement Grants (PEG)s as their Olympic Counterparts. This is a significant achievement for PNZ on behalf of disabled athletes.

PNZ commends the following organisations that have been developing High Performance programmes that are fully inclusive of disabled athletes: Rowing New Zealand, Equestrian Sport New Zealand and Yachting New Zealand. All three sports have supported and assisted disabled athletes within their programme attend World Championships this year with some exceptional results.

2010 – 2011 has been the final term of the ParaFed Revitalisation. There has been direct investment into seven ParaFeds. PNZ has supported projects such as network resources around

Paralympic sports and skills (under development) and a ParaFed forum. With the completion of the Revitalisation it is hoped the ParaFeds will be in a better position to work with Regional Sports Organisations, Regional Sports Trusts and disability specific providers to facilitate sporting opportunities in their regions.

PNZ has had changes within the structure of the PNZ team. The High Performance team was restructured with an emphasis to ensure the organisation works effectively toward achieving PNZ and PNZ members' goals.

PNZ recently undertook the SPARC Organisational Development Tool review. The review identified 11 key recommendation areas:

1. Review vision and mission
2. Review Board structure and election process
3. Review and update governance policies
4. Refresh governance evaluation
5. Create a development plan for the Chief Executive
6. Reframe the Strategic Plan
7. Create an overall marketing plan
8. Increase focus on evidence based tracking for athletes
9. Clarify the relationship with the ParaFeds
10. Complete the funding and sponsorship plan
11. Construct a knowledge management plan.

PNZ is in the process of implementing the recommendations.

#### **London 2012 Paralympic Games**

Preparations are well underway. Duane Kale, Chef de Mission, is leading the Games Planning Team. Duane and Ken Sowden, London 2012 Paralympic Games Campaign Manager attended the Chef de Mission Seminar in London recently. Duane Kale will provide a presentation on London following the official proceedings of the AGM.

#### **2011 IPC Athletics World Championships**

The 2011 IPC Athletics World Championships were very successful. 1028 athletes and 600 team officials from 78 countries attended. It was the biggest Paralympic event to be hosted in the Southern Hemisphere outside of the Sydney Paralympic Games. Athletes competed in over 200 events, with over 600 Gold, Silver and Bronze medals being presented.

600 people volunteered to assist at the event. This was a tremendous response from the people of Christchurch and all across New Zealand.

Sky TV was the host broadcaster and screened a one hour highlights package each day on Sky Sports 3. International media coverage was excellent with 120 media applications received.

The event was delivered within budget and with a small profit.

Fiona thanked the Local Organising Committee Board Members: Marc Frewin, Selwyn Maister, Annette Purvis and Cameron Moore, and the PNZ Board members for their support. Also thanked were Neil Blanchfield Local Organising Committee Event Manager, and Katrina Mansfield, Project Manager and the entire Local Organising Committee.

PNZ thanked Pub Charity, New Zealand Major Events, Christchurch City Council and SPARC were major sponsors for the event and without their financial support the event would not have been the success it was. Other sponsors thanked for their generous support were Blue Star Group, Spectrum Print, The Lion Foundation, Mitsubishi Motors New Zealand, Otto Bock and Allianz.

Fiona Pickering will make a brief presentation on the 2011 IPC Athletics World Championships following the official proceedings of the AGM.

Fiona Pickering, PNZ Chief Executive, acknowledged and thanked the team at PNZ for their work during the past year. Fiona also thanked the PNZ Board with special thanks to Mark Copeland, Chair PNZ Board, for his leadership and support during the year.

#### **11. Receive and adopt the 2010/2011 Annual Report and Financial Statements**

The following questions were raised regarding the 2010/2011 Annual Report.

1: Athletes Representatives: who are the representatives and how are they selected / appointed?

Fiona Pickering advised the attendees that the current PNZ athlete representatives are Tim Prendergast, Tim Johnson and Matthew Slade. PNZ is in the process of reviewing and developing new terms of reference with the intention of seeking nominations for the PNZ Athletes Commission from members in late October / early November 2011. PNZ will be working closely with the PNZ Athletes Representatives in regards to items such as team uniform, athlete and team policies.

2: ParaFed Auckland raised some administrative issues including slots for the sailing team to London 2012 Paralympic Games and other items. ParaFed Auckland was asked to address these operational issues in writing to Fiona Pickering, Chief Executive.

It was moved by Cathy Hemsworth and seconded by Rob Courtney that the PNZ Annual Report and the Statement of Financial Position for the year ended 30 June 2011 be adopted.

**Carried**

#### **12. Notices of Motions**

No Notices of Motion were received.

#### **13. Membership Fees**

It was moved by Trevor James and seconded by Jody Tapa that the membership fees remain as:

\$250.00 (plus GST) per voting entitlement for Principal Membership

\$150.00 (plus GST) for Affiliate Membership

**Carried**

#### **14. To elect Members to the Board of Paralympics New Zealand**

Paralympics New Zealand received seven nominations for five Board positions. Nominations were received for the following people:

- Mark Copeland
- Marc Frewin
- Lucy Anastasiadou-Hobbs
- Kagan Hindshaw
- Sue Foley
- Marcus Thompson
- Ben Lucas

Nominees CVs were presented to members in advance of the AGM. Fiona Pickering thanked all those who made themselves available for nomination and for the time and effort members put into the voting process, noting that it was encouraging to receive nominations for the PNZ Board.

The Principal Members present and Proxies presented at the AGM elected the following individuals to the Paralympics New Zealand Board:

- Mark Copeland
- Marc Frewin
- Kagan Hindshaw

- Sue Foley
- Ben Lucas

Stephanie Bond, Solicitor, Maria Clarke Lawyers was present to act as the Scrutineer for the voting process.

## 15. Election of Patron

Mark Copeland advised that the PNZ Patron is Paul Holmes and spoke on the role of the PNZ Patron.

There has been a lot more contact with Paul Holmes as Patron this past year. Paul has been very active with PNZ at events such as the 2011 IPC Athletics World Championships and NZOC Function. Paul has advised of his unwavering commitment to PNZ and that he would be delighted to continue as PNZ Patron.

It was voted unanimously by all members present that Paul Holmes be asked to continue as Patron.

**Carried**

## 16. General Business

### 16.1 PNZ Nationals

ParaFed Auckland raised that some organisational aspects of the 2011 PNZ Nationals were unsatisfactory. ParaFed Auckland expressed disappointment that the Yachting Regatta and the Archery events had been cancelled by the 2011 PNZ National hosts.

Yachting New Zealand advised that the local Waikato venues did not have the capability at the yacht clubs to host the para-sailors. Yachting New Zealand advised they would like to be a part of the PNZ Nationals, and asked that the sport receive further consideration at the 2013 PNZ Nationals.

In response to questions from Yachting New Zealand and ParaFed Auckland, Fiona Pickering clarified the bids for hosting the PNZ Nationals. PNZ works with the ParaFeds regarding hosting the PNZ Nationals. The sports offered at the Nationals depend on the region hosting these, and the capability to deliver through access to facilities and venues.

This is a huge opportunity to develop pathways and opportunities for disabled athletes. It was suggested by Fiona Pickering that collectively members of PNZ need to raise the levels of accessibility in the regions, and work to ensure facilities, venues, sports clubs are open to being accessible and providing services for all sports people.

ParaFed Auckland asked if there could be further information on the bid process.

Fiona Pickering advised of the bid process and that PNZ is committed to taking sport to various regions.

### 16.2 New Zealand Wheelchair Rugby

Neil Cudby, on behalf of New Zealand Wheelchair Rugby (NZWR) provided with a brief report on the development of Wheelchair Rugby in New Zealand. The Wheel Blacks are halfway through a two year plan. They have appointed new referees, classifiers, players, sports scientists. There are 17 development players, a number of whom went to the Bernd Best Tournament, Germany in April 2011. New Zealand finished 10<sup>th</sup>. There were 50 teams at the tournament. NZWR advised that they have been affected by the Canterbury earthquakes which have resulted in two tournaments being cancelled.

NZWR has selected a team of 10 athletes, plus 5 staff to attend the Oceania Games in Korea in November 2011.

2011 Goal for Oceania:	To finish 3rd (currently 9th in the world)
Long term goal:	To qualify for the London 2012 Paralympic Games

The NZWR Board is working hard to support Peter Martin as Head Coach.

PNZ Chairman thanked Neil for the very positive report.

### 16.3 PNZ Order of Merit

Fiona Pickering advised that the nomination for Bruce Tocker to be awarded the Paralympics New Zealand Order of Merit had been recommended to the Members by the PNZ Board.

Fiona Pickering spoke to the members on Bruce Tocker's achievements and leadership in sport administration and of his contribution to the Paralympic movement.

As per the PNZ Constitution, Principal Members voted on this nomination. Bruce Tocker was awarded the Paralympics New Zealand Order of Merit. This will be presented to Bruce Tocker by PNZ on behalf of the members at a suitable opportunity.

Stephanie Bond, Solicitor, Maria Clarke Lawyers was present to act as the Scrutineer for the voting process.

### 16.4 PNZ AGM 2012

The PNZ Board recommended that the 2012 PNZ AGM be deferred until November 2012 to enable PNZ to prepare a full debrief of the London 2012 Paralympic Games to present to members.

The Members approved.

**Carried**

## **17. Formal Closure of Meeting**

There being no further business, the meeting closed at 2.30pm.